



Delaware County Sustainability Commission Meeting Minutes

Friday March 19, 2021, 2:00 PM – 4:00 PM

County	Appointees	Citizens / Guests
Howard Lazarus	Steve Clark	Melissa Muroff
Francine Locke	David Director	Christine Reuther
Elaine Schaefer	Stephanie Howe Hasanali	Larry Hartley
Laura Goodrich Cairns	Carol Martsolf	
Mark Manfre	Jaclyn Rhoads	
Linda Hill	Shawn Stancill	
John Becht - IT	Scott Sidlow	
Jack Bierling	Jennie Perey Saxe	
Ed Orner		

Public Comment encouraged at: publiccomment@co.delaware.pa.us

1. Approval of Meeting Minutes from February Meeting (2:15 to 2:20 PM)
2. Chief Sustainability Officer Update
 - a. Delco formally adopted C-Pace program on 3/17.
 - b. Facility Condition and Needs Assessment (FCNA) – consultant continues to gather data to establish baseline for all County-owned properties and working on pilot report (Curran Building, George Hill Correctional). Information feeds to CIP.
 - c. Capital Improvement Program (CIP) – “Statement of Need” form sent to departments. Deadline 5/1. CIP steering committee will review all recommendations to Capital Budget Committee by 7/1/21.
 - d. Sustainable Fleet Management – purchase has been made on 15 EVs. Currently installing charging infrastructure at three sites.
 - e. SEPA RPPA – Delco signed RPPA letter of intent. Participating in SE PA RPPA Partnership Steering Committee Meeting on 3/12/21. Weighting options for purchasing clean green energy.
 - f. PADEP’s Local Climate Action Program (LCAP) – Delco added to list of interested local governments for PA DEP’s 2021 – 2022 LCAP. Program is funded by U.S. DOE State Energy Program.
 - g. Streamlining County Operations – creating open, transparent guide to County Operations; Developing baseline of each department’s budget, contracts, staffing and KPIs. After parameters are set, procedures will be developed for each department in alignment with Sustainability Commission’s goals.
3. Guest Speaker: Mark Manfre, Director of Parks and Recreation (2:40 PM to 3 PM)
 - a. Overview of sustainability projects in the last 3 years in Delco Parks – Rose Tree Park: replaced 150 trees with native trees, improve air/water quality, improve overall appearance, reduce storm water runoff; Darby Creek Trail Restoration – Temporary trail restoration due to storm damage in August; Smedley Park – Riparian tree planting, signage; Upland Park – tree revitalization and beautification project; Kent Park/Darby Creek Corridor – riparian buffer area and storm water

management protection, started no-mow zone for runoff management, new kiosk; Kent Park Surface and Storm Water Mediation; Friends of Glen Providence Park - stream bank repair project using recycled trees.

4. Calendar of Future Guest Speakers (3:00 to 3:10 PM) - Committee is starting a list of people to invite.
5. Subcommittee Updates (3:10 PM to 3:30 PM)
 - a. **Greening County Operations:** Shawn; Mark; David; Scott (Chair), Howard, Jennie
 - i. Update provided by Scott Sidlow
 - b. **Creating a County-Wide Sustainability Plan:** Becca; Jaclyn (co-chair); Stephanie (co-chair); Ed; Linda; Carol; Laura; Steve
 - i. Updated provided by Jaclyn Rhoads
6. Website Update (3:30 to 3:40 PM) – PR director has offered to work with Sustainability Commission. CSO meeting next week. CSO will update committee following the meeting. Steve Clark will participate with a focus on incorporating metrics tracking. Goal is to launch site on Earth Day. Linda Hill shared County website.
7. Social Media, Earth Day Ideas (3:40 to 3:45 PM)
 - a. Press conference to tell the community what the Commission is doing
 - b. Social Media – CSO will invite PR to next meeting to discuss.
8. Other Business (3:45 to 3:55 PM)
 - a. CSO – solid waste update will be added to the agenda for the next meeting
 - b. County calendar of events open for household hazardous waste. June event will be at Rose Tree Park

Public Comment – no public comments

9. Adjourn (3:55 to 4:00 PM) – motion to adjourn @ 3:22 by David Director, seconded by Jennie Saxe